

<b>MINUTES OF</b>	<b>GENERAL LICENSING SUB-COMMITTEE PANEL</b>
<b>MEETING DATE</b>	<b>Wednesday, 24 July 2019</b>
<b>MEMBERS PRESENT:</b>	Councillors Ken Jones (Chair), Jane Bell, Mick Higgins, Peter Mullineaux and Alan Ogilvie
<b>OFFICERS:</b>	Mark Marshall (Head of Licensing), Dave Whelan (Legal Services Manager/Interim Monitoring Officer) and Coral Astbury (Democratic and Member Services Officer)
<b>OTHER MEMBERS AND OFFICERS:</b>	Justin Abbotts (Licensing Officer), Stephanie Fairbrother (Licensing Officer) and Chris Ward (Licensing Officer)
<b>PUBLIC:</b>	0

**10 Apologies for absence**

None.

**11 Declarations of Any Interest**

None.

**12 Exclusion of the Press and Public**

RESOLVED: (Unanimously)

That the press and public be excluded from the meeting during consideration of the following item of business as it involved the discussion of information defined as exempt from publication under paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, "information relating to any individual" and in which the public interest in maintaining the exemption outweighed the public interest in disclosing it.

**13 Safe Guarding Complaint**

The panel received a report which detailed a referral from Lancashire County Council relating to a safe guarding complaint which had been made against a private hire driver.

The Chair referred those present to the circulated established procedure for hearings and the process that would be followed.

The Driver and his employer were both present at the hearing and made representations.

The Panel also received representations from the Council's Head of Licensing.

When considering their decision the Panel raised questions about how much training and guidance drivers received from Lancashire County Council for dealing with these situations. In this instance, there appeared to be some confusion and uncertainty over what the duties of the driver were and the duties and responsibilities of the Personal Assistant.

The Panel requested that Officers write to Lancashire County Council to outline their concerns surrounding what the role of the driver is and what training and guidance is provided.

RESOLVED: (Unanimously)

1. A one month suspension is to be placed on the Driver's Private Hire Licence.
2. The Driver is to be given a written warning to future conduct, and any similar incident in future would lead to the Council giving serious consideration to the immediate revocation of his licence.

Chair

Date